

HOW TO APPLY:

For

LAW CLERK

To be considered for this position, applicants must submit a cover letter, resume and a copy of your Juris Doctorate degree or transcripts.

NOTE - YOUR COMPLETED PACKET MUST CONTAIN THE FOLLOWING:

- ☐ Resume
- ☐ Cover Letter
- ☐ A copy Juris Doctorate degree (or transcripts)



Please use the following instructions to submit Online:

1. Print a copy for your records.
2. Please combine your Resume, Cover Letter, and copy of your Juris Doctorate degree or transcripts.
3. Email this document with **YOUR NAME** and **POSITION NAME** in the Subject Line of the Email to: hr_applications@ci.tucson.az.us
4. If you cannot combine these documents into 1 document please send them 1 document at a time with **YOUR NAME** and **POSITION NAME** in the Subject Line of the Email to: hr_applications@ci.tucson.az.us

PLEASE NOTE: If you do not include your name and position name in the subject line of your email we will not be able to process your submission.